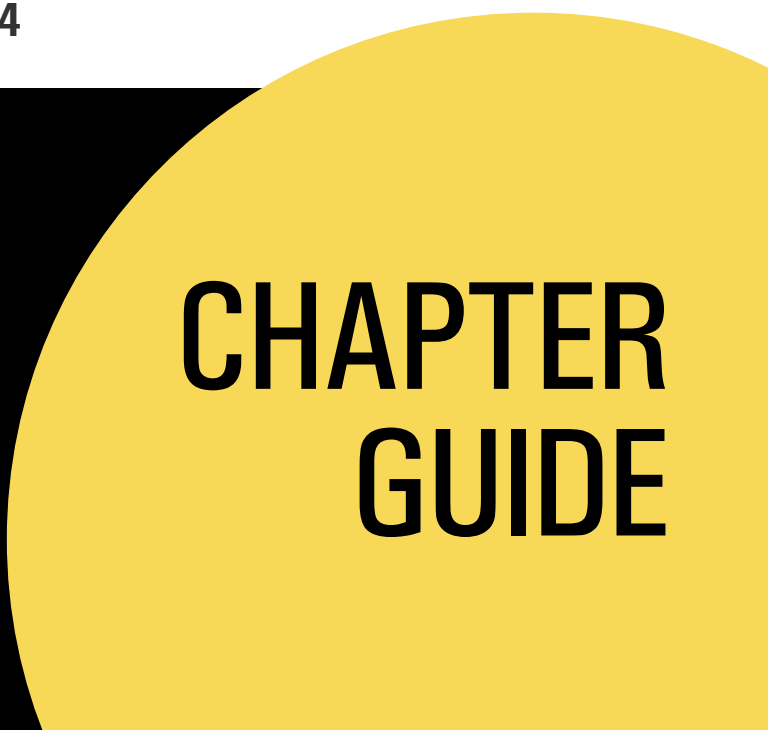




CELEBRATING  YEARS



Delta Omega
Honorary Society in Public Health
Founded in 1924



**CHAPTER
GUIDE**

CELEBRATING
100
YEARS

THE NATIONAL OFFICE OF DELTA OMEGA

The National Office is located in Washington DC. Its primary function is to support Delta Omega chapters and promote Delta Omega as the honorary society in public health.



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Delta Omega
Honorary Society in Public Health

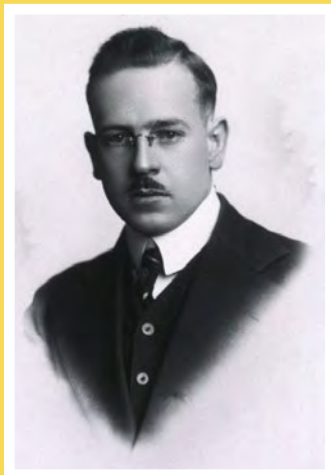
CHAPTER ORGANIZATION

The National Office does not have specific requirements for how a chapter is organized. The only requirement is that chapters must have a process for election and a periodic rotation of chapter officers.

Chapters may have as many delegates to the National Office as they wish. Each delegate will have access to the chapter administrative portal and will receive periodic updates from the national office by email. When voting on official Delta Omega business, each chapter has one vote and will need to decide which delegate will vote on behalf of their chapter.

Every few years, the national office surveys its members on their administrative and leadership practices. These survey results may inform your ideas in developing your chapter.

Founders of Delta Omega Honorary Society



Dr. Claude W. Mitchell

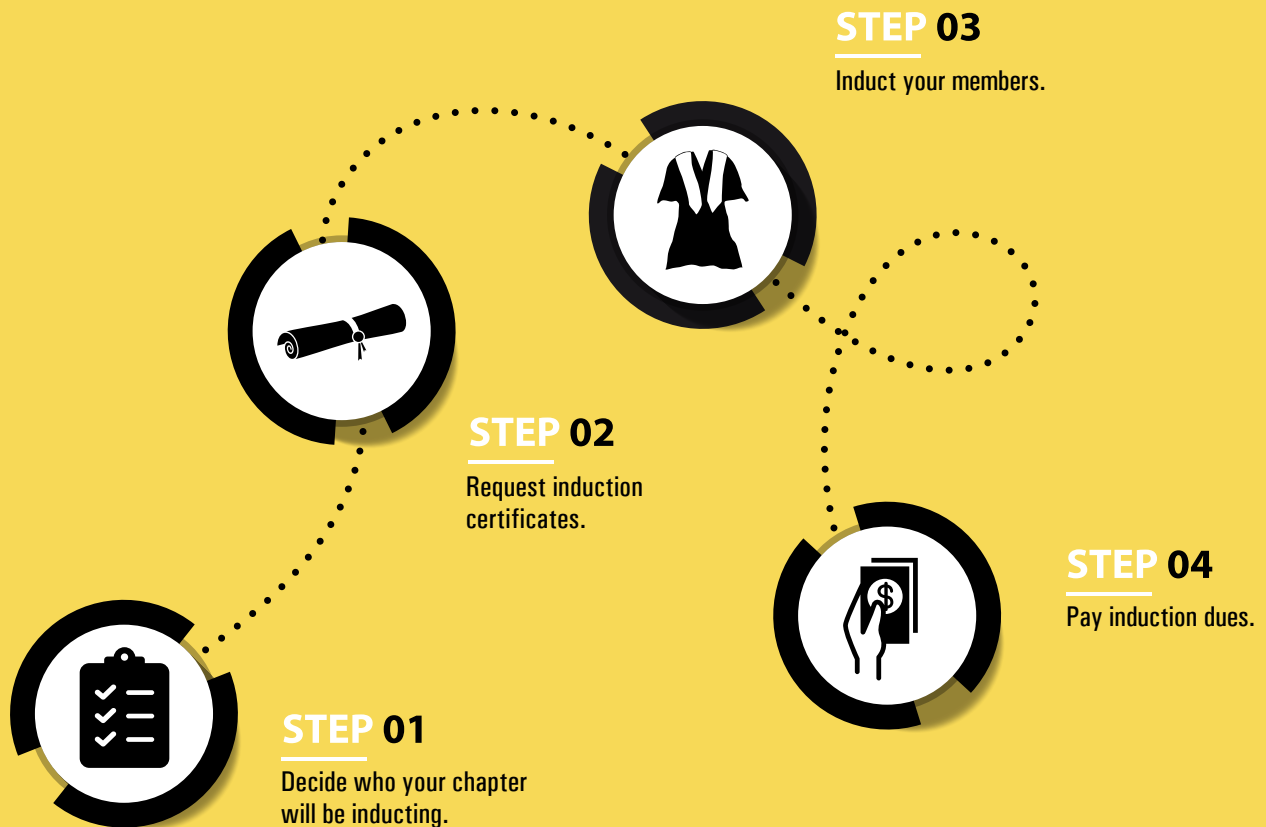


Dr. Edgar Erskine Hume

INDUCTION OF NEW MEMBERS

To stay active, all Delta Omega chapters should have inductions each year. Should a chapter fail to have induction dues for more than a year, it may be placed into inactive status.

Induction Process



1 Decide who your chapter will be inducting.

Chapters must follow the basic framework of national guidelines when making induction decisions. Each chapter can add additional requirements and may have its own decision-making process. The bylaws require the chapter to appoint a committee to make induction decisions. "Each chapter shall have a selection committee which shall select new members with due regard to their scholarly attainments and the honorary character of the Society"

WHO IS ELIGIBLE FOR MEMBERSHIP:

Chapters can induct members into any of the following categories: Students, Faculty, Alumni, and Honorary. The criteria for each category excerpted from the Delta Omega bylaws (Appendix A) are provided here

STUDENT MEMBERS

Each chapter may induct no more than twenty percent (20%) of eligible graduate candidates and 10% of eligible undergraduate candidates in a given calendar year.

To be eligible for student membership in the Society:

GRADUATE-LEVEL

- Each chapter may induct no more than twenty percent (20%) of eligible graduate candidates
- A graduate student shall intend, so far as can be ascertained, to follow a career in public health AND (ii) have completed one full year of academic courses or be in the last grading period leading to a masters or doctoral degree in public health offered by a CEPH-accredited school or program of public health.

UNDERGRADUATE-LEVEL:

- Each chapter may induct no more than 10% of eligible undergraduate candidates in a given calendar year.
- Undergraduate students should be enrolled in the last year of a CEPH-accredited baccalaureate degree program.

In deciding on whom to induct, the selection committee should give particular attention to academic excellence and shall take into consideration commitment to the public health profession. There are no specific requirements from the national office such as minimum GPA.

Before making the final decision, chapters may wish to confirm that their new members have not already been inducted into the society. Chapters can check the membership status of potential new members here: deltaomega.org/national-member-list.

If it is determined a new member has already been inducted, they cannot be inducted again. Delta Omega membership is for life. However, faculty and alumni may transfer their active membership to a new chapter by contacting the National Office.

ALUMNI MEMBERS

Each chapter may induct graduates of the school or program of public health whose work in the practice of public health would serve as a model for future graduates. Chapters may induct alumni members in an amount not to exceed half of the number of student inductees at each of the graduate and undergraduate levels.

FACULTY MEMBERS

Each year chapter may induct up to the greater of 2 faculty or the equivalent of 3% of faculty FTE (sum of FTEs in CEPH Tables E1 (primary instructional) and E2 (other instructional)) most recently reported to CEPH (self-study or annual report).

Even though the limits are based on faculty numbers reported to CEPH, chapters may consider induction of all categories of faculty associated with the unit of accreditation, including adjunct and part-time. Each chapter shall establish selection criteria consistent with its institutional criteria for the recognition and promotion of its faculty.

HONORARY MEMBERS

This membership shall be limited to three the first year a chapter is active and limited to one every year thereafter and conferred only upon persons possessing exceptional qualifications, who have attained meritorious distinction in the field of public health. Please note honorary members should not be administrators or staff.

2 Request induction certificates.

After a list of inductees has been determined, request induction certificates via the Chapter Admin Portal admin.deltaomega.org. See page 12 for the chapter admin portal user manual.

Certificates will be mailed to your chapter along with an invoice within two weeks. Chapters may pay for overnight shipping for rush orders if needed.

3 Induct your members.

Your chapter can induct members through a notification or an induction ceremony. It is up to each chapter how to induct their new members, but many chapters have an induction ceremony. **For your convenience, a template is below.** Chapters may modify the template as needed. However, if chapters wish to use the Delta Omega oath during their induction ceremony, it should be used as is.

Induction Ceremony Script

WELCOME

Delta Omega is the Honorary Society for Public Health. It was established in 1924 to recognize outstanding achievements in the new field. As such, members are selected for their contributions to, and commitment to high standards of academic and professional competence and service.

Membership in Delta Omega reflects the dedication of an individual to increasing the quality of the field, as well as to the protection and advancement of the health of all people.

This is an occasion for inviting new members into the Society who share the same commitment and goals. We welcome them and this opportunity to recognize their achievements to earn this distinction.

KEYNOTE SPEAKER

I am pleased to introduce you to someone who very much reflects the aspirations of Delta Omega membership.

INDUCTION CEREMONY

It is an honor for us to have you join the society. As a student, alumnus (or alumna), faculty, or honorary member, you embody the mission and vision of Delta Omega. Your qualifications have been reviewed and acted on favorably by the leadership of this chapter.

We hope membership in the Society is an honor for you as well. Membership in Delta Omega has special meaning in that you are dedicating yourself to continued excellence in the field of public health. As such, you ascribe to high standards of performance in all that you do.

*We will now ask you to take the oath to join Delta Omega. Please state **"I WILL"** after every statement.*

*I aspire to demonstrate excellence in practice in the field of public health... **"I WILL"***

*I aspire to demonstrate excellence in research in the field of public health... **"I WILL"***

*I aspire to demonstrate excellence in education in the field of public health... **"I WILL"***

*I aspire to demonstrate excellence in academic achievement in the field of public health... **"I WILL"***

Candidates, please come forward. (As the last candidate comes forward, the Presenter continues)

Congratulations and welcome to the [Chapter Name] of Delta Omega. As your name is called, please step forward to receive your membership certificate (and recognition stole/pin are optional).

GROUP PHOTO (optional)

CELEBRATORY EVENT (optional)

4 Pay induction dues.

Your chapter can pay dues for members, or you can ask your inductees to pay.

Dues are paid to the national office at a rate of \$50 per inductee.

- Checks for these inductions should be made payable to Delta Omega and mailed to PO Box 2406 Arlington VA 22202.
- Chapters can also pay by credit card – instructions will be on the invoice.
- Chapters can also pay by ACH. Contact the national office for instructions.

Please do not prepay for inductions. Payments should only be remitted after an invoice for induction dues has been issued.

Other notes about the induction process:

- Inductions cannot be held before requesting certificates. The request should come first. After the chapter has remitted payment for inductees, the national office will add inductees to the Delta Omega membership database.
- Inductees with an email address in the induction system will also receive a digital certificate. Chapters do not need to induct all categories (students, alumni, faculty, and honorary). One category is sufficient.





Delta Omega
Honorary Society in Public Health

DELTA OMEGA MERCHANDISE

Order instructions for Delta Omega merchandise, pendants, and pins are available on the Delta Omega website. Delta Omega shirts, mugs, and other wearable merchandise are available through a Cafepress page you can access via deltaomega.org/merchandise.



Recognition Items

STOLES

Academic stoles may be ordered by the chapters from the national office. Stoles are \$17.99 each. These may be ordered through the chapter admin portal.



PINS

Delta Omega pins may be ordered by the chapters in packs of ten. Pins are \$4.99 each (\$49.99 per pack). These may be ordered through the chapter admin portal.



CHAPTER ACTIVITIES

The National office manages several awards programs in which your chapter may be interested in participating. A link to the awards programs and activities can be found here in the “Get Involved” section of our website: deltaomega.org.

Chapters are required to have inductions of new members each year. All other activities are optional but highly encouraged. See this list of suggested events.

Examples of Chapter Activities:

- Host and organize an annual Delta Omega lecture for students.
- Sponsor an awards dinner
- Address new students at orientation about the society and your chapter’s requirements.
- Sponsor the best thesis/dissertation and present a plaque to the winner.
- Coordinate a mentorship program.
- Hold a chapter luncheon or dinner with guest speakers.
- Provide Delta Omega stoles and mugs for graduates.
- Increase the visibility of Delta Omega at school by sponsoring other events
- Induct honorary members to recognize the contributions of local community members.
- Plan a community service event.
- Sponsor various public health-focused drives (e.g., food donations, blood donations, flu shots, and oral hygiene products collections)
- Participate in the National Office’s activities (Poster Session and Curricula Award)
- Raise money for a leadership retreat.
- Maintain a chapter website that includes a membership database and directory.
- Host an annual meeting of membership.
- Partner with student associations.
- Student research day.
- Social networking events.
- Organize an alumni panel.



Delta Omega
Honorary Society in Public Health

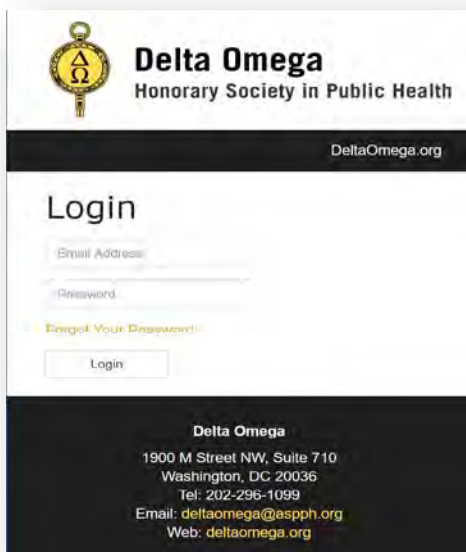
CHAPTER COMMUNICATIONS

The National Office uses an online system hosted by its partner organization, ASPPH, called Online Communities. All chapter delegates who have an account in the Chapter Admin portal will receive messages from Online Communities community.aspph.org/auth/sign_in Messages are sent from community@aspph.org. Be sure to check your junk mail in case messages are not making it to your inbox. Chapters can use this system to respond to National Office messages and to query other chapters. The National Office also sends out a digest of recently posted messages every several months.

LOGGING IN

Welcome to the new Delta Omega Inductions Portal. This portal allows chapters to request certificates, update contact information, and manage chapter members. Start with three easy steps:

1. Log in to request certificates and update chapter contact information. If you need a Chapter Admin account and one has not been created for you, please submit a request to info@deltaomega.org.
2. After receipt of certificates and an invoice, pay the national office for inductees by check or credit card.
3. Log in to apply the payment to the inductees who should be listed as members of your chapter.



Live website: admin.deltaomega.org.

- If you already have a Chapter Admin account, please enter your **Email Address and Password**, then select the Login button.
- If you have forgotten your password, use the **Forgot Your Password** link to reset it. You will be sent an email to your address to create a new password.

CHAPTER ADMIN DASHBOARD

After logging in, you can view the Chapter Admin Dashboard. Use the top horizontal navigation to access all the Chapter Admin features. You can view these details on the Chapter Dashboard:

- View Chapter's total credits.
- View total current members.
- View recent inductees.
- View recently submitted requests.
- Edit chapter details by selecting the pencil icon to go to the edit chapter details page.

The screenshot shows the Chapter Admin Dashboard interface. At the top, there is a navigation bar with 'Home', 'Manage Members' (with a dropdown menu), 'DeltaOmega.org', and 'Logout'. The dropdown menu for 'Manage Members' includes 'Request Certificates', 'Induct Members', and 'See Current Members'. Below the navigation, a welcome message reads 'Welcome to the Member Induction Portal Dashboard'. This is followed by five numbered steps detailing the induction process. Two key metrics are displayed in boxes: 'Credits' with a value of 41, and 'Certificate Request Status' showing a request submitted on 03/22/2017 with a link to 'See Request History'. The dashboard is divided into two main sections: 'Chapter Details' and 'Chapter Members'. The 'Chapter Details' section includes information for the Alpha Chapter at Johns Hopkins University, Bloomberg School of Public Health, including Blackbaud ID status, active status, website, and contact information for various roles. The 'Chapter Members' section shows 2354 current members with a link to the national membership list and a list of recently inducted members.

Home **Manage Members** ▼ DeltaOmega.org Logout

Request Certificates
Induct Members
See Current Members

Welcome to the Member Induction Portal Dashboard

Step 1. To begin the member induction process, go to [Manage Members/Request Certificates...](#)

Step 2. Delta Omega staff will mail the certificates and an invoice within 5 business days,...

Step 3. You can mail a check for your inductees to the national office (Delta Omega,...

Step 4. Once payment is received for inductees, you will see credits appear on your account,...

Step 5. View recently inducted members from your dashboard, below. Members inducted ...

Credits 41	Certificate Request Status Request Submitted 03/22/2017 See Request History
-----------------------------	--

Chapter Details

Alpha Chapter - Johns Hopkins University
Bloomberg School of Public Health

Blackbaud ID: Admin has not added Blackbaud ID yet.

Active: No

Website: http://www.jhsph.edu/Delta_Omega/index.html

Primary Contact: Please provide contact information

President: Please provide contact information

President-Elect: Please provide contact information

Immediate Past President: Please provide contact information

Vice President: Please provide contact information

Secretary: Please provide contact information

Treasurer: Please provide contact information

Chapter Members

Current Members: **2354**

[National Membership List on DellaOmega.org](#)

Recently Inducted

Samantha Lauren Fink
Zhang Yuxi
Sarah Marshall
Milan Taylor
Nova Smith
([See all](#))

REQUEST CERTIFICATES FOR INDUCTEES

On the Chapter's dashboard, select Request Certificates from the navigation menu.

To request certificates:

- First, add the inductees to the form.
- Then add requester information, reason for request, and shipping method.
- Optionally, you can calculate the estimated invoice total (please wait for the official invoice from Delta Omega before paying).
- Lastly, select the Upload Request button, which will save and submit this as a Pending Request.

Step 1

For guidelines on inducting members, visit DeltaOmega.org.

Click 'Add Inductee' below to add individuals to this certificate request (if there are more than 20 new inductees, you may use this [excel template](#) and email it to kwing@aspph.org). Once your list is complete, please proceed to Step 2.

Note: You will not be able to estimate the invoice total in Step 3 if submitting inductees via excel. Once we receive your excel file we will generate the invoice based on selections you make below.

[Add Inductee](#)

Step 2

Complete the form below to finalize your certificate request. All fields are required. Once submitted, you can track the status of your request on your dashboard. Click 'Save & Close' to save the draft to complete at another time.

Requestor Name	<input type="text"/>
Requestor Email	<input type="text"/>
Date Needed	<input type="text" value="mm/dd/yyyy"/>
Address to Send Certificates	<input type="text"/>
Reason for Certificate Request	<input type="text" value="-- Select One --"/>
Shipping Method	<input type="text" value="-- Select One --"/>

Step 3

Upon submission, ASPPH will email an invoice to the address entered above. Click 'Calculate Invoice Total' to see an estimate of fees (this is an estimate only - please wait for the official invoice before sending payment).

Calculate Invoice Total	<input type="text" value="\$0"/>
---	----------------------------------

[Cancel](#) [Save & Close](#) [Request Certificates](#)

ADD INDUCTEES TO A PENDING CERTIFICATE REQUEST

Selecting the **Add Inductee** button on the Request Form will transfer you to the form below.

- Enter the Inductee's personal and induction information.
- To finish this part of the process, select the Add Inductee button at the end of the form. You can add as many inductees as you want through this step of the process.

Add Inductee - Alpha Chapter

Enter inductee details below to add individuals to this certificate request (if there are more than 20 new inductees, you may use this [excel template](#) and email it to deltaomega@aspph.org).

First Name

Middle Name

Last Name

Degrees

Email

Induction Year

Induction Type

Cancel

Add Inductee

INDUCT MEMBERS TO A CHAPTER

If an invoice is fully paid, the national office will induct your chapter's members. The instructions below explain how to induct members when a partial payment is made.

Select **Induct Members** in the Chapter navigation menu to view the Induct Members list below. This is where Chapter Admins use the credits they purchase to induct new members and list them officially on the Delta Omega website.

Note: if you need to update an inductee, please delete them from this list and submit a new certificate to reprint before inducting them on this page.

- **To accept an Inductee**, select the checkmark in the Inductee Member column.
- **To delete an Inductee** from this list, select the circled x icon next to the inductee's name.
- **To induct everyone** in the table list, select the Induct All Members button at the end of the form. This button only works if there are enough credits for each inductee.

Induct Members

Available Credits: 41

If you need to update an inductee, please delete them from this list and submit a new certificate request form for a reprint before inducting.

Name	Email	Degrees	Induction Type	Induction Year	Induct Member	Delete
Sarah A Carter	sc@gmail.com	BA	alumni	2017	<input checked="" type="checkbox"/>	
Sammy B Johnson	sj@gmail.com	BS	student	2016	<input checked="" type="checkbox"/>	
Simia C Smith	ss@gmail.com	PhD	associate	1999	<input checked="" type="checkbox"/>	
Sony D Tikay	st@gmail.com	MD	faculty	1980	<input checked="" type="checkbox"/>	

Total Members to be Inducted: 4

Induct All Members

VIEW ALL CERTIFICATE REQUEST HISTORY

On your Chapter's dashboard, select **Request History** in the navigation menu or select the **See Request History** hyperlink below the dashboard certificate request status. Visit this section to view Fulfilled Requests and current Pending Requests.

Note: When your certificates and invoice have been mailed, Delta Omega staff will update the status and the requester will receive an email notification.

Request History for Alpha Chapter

Pending Requests

1. [New Inductees \(\\$50 per inductee\) Request for 14 Certificates \(03/22/2017\)](#)
2. [Reprint \(\\$25 per request\) Request for 1 Certificate \(03/22/2017\)](#)

Fulfilled Requests

1. [Reprint \(\\$25 per request\) Request for 8 Certificates \(03/22/2017\)](#)
2. [New Inductees \(\\$50 per inductee\) Request for 1 Certificates \(03/22/2017\)](#)
3. [New Inductees \(\\$50 per inductee\) Request for 1 Certificates \(03/22/2017\)](#)

VIEW DETAILS OF A CERTIFICATE REQUEST

Select the hyperlinked title/name of the request and a read-only version of the request's submission details will display. Select the **download icon** to access an Excel CSV file containing details such as inductees, requesters, and more.



The screenshot shows a web interface with a dark header containing 'Home' and 'Manage Members'. Below the header, there is a yellow link '< Back to Request History'. The main content area features the title 'Request Submitted 03/22/2017' followed by a yellow download icon. Below the title, a list of details is displayed in a key-value format:

Chapter:	Alpha
Requested by:	Dan (dan@gmail.com)
Date Needed:	09/28/2015
Mail to:	DC
Reason for Request:	Reprint (\$25 per request)
Shipping Option:	Rush Delivery: 2-Day (\$20)
Total Requested:	1
Status:	Request Submitted 03/22/2017

Below the details, the section 'Inductees' is shown with one entry:

- Milan Taylor (mt@gmail.com)**
Induction Year: 2016
Induction Type: Faculty

VIEW ALL CURRENT MEMBERS

On the Chapter's dashboard, either select **See Current Members** from the navigation menu, select the hyperlink total number of members in the Chapter Members section, or select the **(See All)** hyperlink.

The **Inducted Members** listing shows all members ever inducted and is automatically updated when a chapter uses credits to induct new members. This listing is also in sync with the National Membership List on deltaomega.org, which also automatically updates.

Inducted Members - Alpha Chapter

The table below shows all members of your chapter.

[See the complete National Membership List on DeltaOmega.org](#)

Show entries

Name	Degrees ;	Induction Type	...	Induction Year
Abbey, Helen	ScD	Alumni		1980
Abel, Rajaratnam		Student		
Aboagye, Jonathan		Student		2012
Aboumatar, Hanan Jaber		Student		2004
Abraham, Alison Gump	PhD	Student		2008
Abularach, Silvia M.	MD	Student		
Abularach, Silvia Maria	MD	Student		1999
Accorsi, Sandro	MD, MPH	Student		1991
Acosta, Colleen Denise	MPH	Student		2008
Adams, Diane L.		Student		
Showing 1 to 10 of 2,808 entries	Previous ■ 2 3 4 5	281	Next	



Delta Omega
Honorary Society in Public Health

ΔΩ Delta Omega Society

CONSTITUTION

1. **Name**

The name of this organization shall be the Delta Omega Society.

2. **Purpose**

The purpose of the Society shall be to encourage and recognize excellence in practice, research, education and academic achievement in the field of public health.

3. **Chapters**

a. Chapters of the Society already organized shall be as designated in Appendix A.

b. New chapters may be organized when approved by the National Officers of the Society.

4. **National Officers**

a. The national officers of the Society shall consist of an Immediate-Past President, a President, a President-elect, who shall also function as the Treasurer, Executive Secretary, and two members-at-large. Officers must be members of active chapters when elected.

b. The national officers shall be elected by a vote of the majority of the representatives of active chapters present at the annual Delta Omega meeting. Elections will be held every two years for the offices of President-Elect and member(s)-at-large. The President-Elect will serve two years in that position, and then assume a two-year term as President, followed by another two-year term as Immediate Past President of the Society. The at-large members will serve a two-year term and are eligible for two additional terms for a total of six years. No officer will serve on the executive committee more than twelve consecutive years. The officers shall assume their duties as of January 1, following the annual meeting.

d. If any elected officer in the National Society is unable to complete his or her term, the remaining officers shall appoint a replacement that will serve until the next election by the Society.

e. The Executive Secretary is appointed by the Association of Schools and Programs of Public Health and is a non-voting officer.

5. **National Council**

a. The National Council of the Society shall consist of the national officers, together with representatives from the chapters.

6. **Membership**

There shall be two classes of members of the Society, as follows:

a. **Regular members:**

who shall be inducted by each chapter from among members of the faculty, alumni, and students.

b. **Honorary members:**

who shall be inducted by either the National Officers or chapters. This membership shall be limited, and conferred only upon persons possessing exceptional qualifications, who have attained meritorious distinction in the field of public health.

7. **Annual Meeting**

There shall be held annually a meeting of the Society at which time officers shall be elected biannually and society business conducted.

8. **Emblem**

The emblem of the Society shall be a gold key with circular center, with the Greek letters Delta Omega engraved on the obverse.

9. **By-Laws**

The National Council may adopt by-laws for the further regulation of the Society.

10. **Amendments**

This constitution may be amended by two-thirds vote of the National Council at the annual meeting.

Approved by the Chapters and Adopted by the National Council at Pittsburgh, Pennsylvania, October 18, 1939. Amended 1951, 1963, 1964, 1981, 1997, 1998, 1999, 2004, 2007, 2011, 2015.

ΔΩ Delta Omega Society

BY-LAWS

In accordance with the constitution of Delta Omega, the National Council of the Society hereby promulgates the following By-Laws. No chapter shall adopt by-laws or regulations inconsistent with these By-Laws or with the constitution of the Society.

1. **New Chapters**

New chapters shall be limited to educational institutions giving undergraduate or graduate instruction in public health and accredited by the Council on Education for Public Health (CEPH). An application for such a charter shall consist of one letter from the program director or dean requesting the establishment of a chapter and two letters of support from faculty of the applicant school or program. The necessary documents shall be acted upon by the Executive Committee of Delta Omega. The National Council will be informed via email when a new application has been received and given two weeks (10 business days) to discuss any concerns regarding the application. A majority vote of the Executive Committee shall be required for the issuance of the charter.

2. **Inactive Chapters**

- a. A chapter will be placed on inactive status when induction dues are not submitted in two consecutive years, a chapter violates provisions in these by-laws and/or constitution, or the educational institution at which the chapter is housed loses CEPH accreditation. A majority vote of members of the executive committee shall be required to effect a change in the status of a chapter.
- b. When a chapter has been placed on inactive status, it shall not be allowed to elect new members nor shall it have representation on the National Council. Once a chapter has been placed on inactive status, the chapter must reapply to become active again. The chapter must follow the guidelines for new chapters in section 1. Members previously inducted will remain regular members of the society.

3. **Induction process and members**

- a. Each chapter shall have a selection committee which shall select new members with due regard to their scholarly attainments and the honorary character of the Society. As provided for below, members who have been previously elected as students, faculty or alumni shall hereafter have the status of regular members.

b. **Student members**

- 1 Each chapter may induct no more than twenty percent (20%) of eligible graduate candidates and 10% of eligible undergraduate candidates in a given calendar year. The selection committee will give particular attention to academic excellence and shall take into consideration commitment to the public health profession.

2. In order to be eligible for regular membership in the Society, a student shall:

- (i) intend, so far as can be ascertained, to follow a career in public health
AND
- (ii) have completed one full year of academic courses or be in the last grading period leading to a masters or doctoral degree in public health offered by a CEPH-accredited school or program of public health;
OR
- (iii) be enrolled in the last year of a CEPH-accredited baccalaureate degree program.

c. Faculty members.

Each year chapter may induct up to the greater of 2 faculty or the equivalent of 3% of faculty FTE (sum of FTEs in CEPH Tables E1 (primary instructional) and E2 (other instructional)) most recently reported to CEPH (self-study or annual report).

Even though the limits are based on faculty numbers reported to CEPH, chapters may consider induction of all categories of faculty associated with the unit of accreditation, including adjunct and part-time.

Each chapter shall establish selection criteria consistent with its institutional criteria for the recognition and promotion of its faculty.

d. Alumni members.

Each chapter may induct graduates of the school or program of public health whose work in the practice of public health would serve as a model for future graduates

Chapters may induct graduate alumni members in an amount not to exceed half of the number of graduate student inductees.

Chapters may induct undergraduate alumni members in an amount not to exceed half the number of undergraduate student inductees each year.

e Transfer of membership.

Any regular member of Delta Omega may choose to become a member in a chapter other than the one to which he or she was initially inducted, and may transfer membership, subject to the agreement of the chapter to which the members is transferring. Transfer arrangements should be made among individuals and the chapters involved. The national office should be notified of the change for record-keeping purposes.

f. Voting rights.

Regular members of each chapter shall be entitled to vote upon the affairs of the chapter.

g. Revocation of membership.

Membership in the society may be revoked at any time for just cause and after documented due process. For members of active chapters, revocation of membership shall be determined at a meeting by the chapter. The selection committee responsible for inducting members shall also be responsible for revoking membership and should follow a similar process whenever possible. For members of inactive chapters or national honorary members, the national council shall also be responsible for revoking membership and should follow a similar process whenever possible.

h. **Honorary members.**

1. Who shall be elected by unanimous vote of the national officers. This membership shall be limited to two members a year, and conferred only upon persons possessing exceptional qualifications, who have attained meritorious national or international distinction in the field of public health.
2. Who shall be elected by an active chapter. This membership shall be limited to three the first year a chapter is active and limited to one every year thereafter and conferred only upon persons possessing exceptional qualifications, who have attained meritorious distinction in the field of public health.
3. Honorary members may not transfer their membership.

4. **Chapter Administration and Responsibilities**

Chapters must have a process for election of and a periodic rotation of chapter officers. Each chapter shall designate a delegate to vote on Delta Omega business at the National Council.

5. **Dues**

For each new member inducted, the chapter secretary shall transmit dues to the National Office. Induction dues rate shall be reviewed periodically by the Executive Committee and increased as needed based on the prevailing financial status of the organization and budgetary projections. Chapters have the option to collect additional induction dues and other fees.

6. **Voting**

- a. A quorum at any meeting of the National Council shall consist of the presence at such meeting of a majority of Delta Omega chapters. If a greater quorum is required by law or otherwise, a quorum shall consist of the presence of whatever proportions of the chapters are necessary to ensure compliance.
- b. Any general resolution or election of officers presented to the National Council must be approved by a majority of those chapters voting at an Annual or special meeting, with the exception of a resolution to amend or repeal these bylaws.
- c. Any vote required for any action by the Delta Omega Council or any authorized Committee may be taken by any electronic means. This shall include, but not necessarily be limited to, electronic mail (e-mail), texting, or such similar technology. Any required notice shall state the latest time and date by which a vote by electronic means shall be valid. Any action taken and voted upon by such electronic means shall have the same force and effect as if a regular meeting had taken place.

7. **Amendments**

These By-Laws may be amended by a majority vote of the members of the National Council.

8. **Implementation**

Implementation of these By-Laws and of the Constitution of the Society shall be guided by policies and procedures developed and updated, as necessary, by the officers of the Society.

Amendment-October 24, 1993

Section 4 amended by the National Council in San Francisco, CA, to raise the initiation fee to \$20.00.

Amendment-November 18, 1996

Section 1 amended by the National Council in New York City, charter application shall be accompanied by letters of support from three Delta Omega chapters. The necessary documents shall be acted upon at the regular meeting of the National Council.

Amendment-November 8, 2004

Section 4 amended by the National Council in Washington, D.C. to change the number of elected officers from four to three, eliminating the Secretary-Treasurer position and creating a Member-at-Large, who would be appointed on an annual basis by the President.

Section 5 amended by the National Council in Washington, D.C. to raise the initiation fee to \$40.00.

Amendment-November 5, 2007

Section 4 amended by the National Council in Washington, D.C. to change the position of member-at-large from a position appointed by the President, to an elected position to be voted on every two years by the National Council.

Amendment-October 27, 2008

Section 3.f amended by the National Council in San Diego, CA to reflect the current practice of the transfer of active membership between chapters.

Amendment-October 31, 2011

Section 1.a amended by the National Council in Washington, DC to change the approval process for new chapters from requiring a majority vote of the National Council to a majority vote of the Executive Committee (with input from the National Council).

Amendment-October 31, 2011

Section 3.h.2 amended by the National Council in Washington, DC to require a majority vote instead of a unanimous vote for chapter-selected honorary members.

Amendment-November 2, 2015

Section 4.a amended by the National Council in Chicago, IL to allow up to two members-at-large to serve on the Executive Committee.

Amendment – October 16, 2020

Section 3 amended by the National Council on a virtual meeting to update induction criteria, to allow for the revocation of membership and multiple edits for clarity and consistency.

(Adopted by the National Council at Pittsburgh, Pennsylvania, October 18, 1939; amended by the National Council at Baltimore, MD, March 21, 1942; amended by the National Council at St. Louis, MO, October 31, 1950; amended by the National Council at Cleveland, OH, November 13, 1957; amended by the National Council at St. Louis, MO, October 29, 1958; amendment, Section 2.f., 1964; amended May 24, 1967; amended, October 12, 1971; amended, June 1, 1972; amended, November 6, 1973, amended November 18, 1975; amended, November 13, 1979; amended, 1980; amended by the National Council at San Francisco, CA, October 24, 1993; amended November 18, 1996, amended by the National Council at Indianapolis, IN, November 10, 1997; amended November 16, 1998 by the National Council at Washington, DC; amended; amended November 8, 1999 in Chicago, IL; amended November 8, 2004 in Washington, DC; amended November 5, 2007 in Washington DC; amended October 27, 2008 in San Diego, CA; amended October 31, 2011 in Washington, DC; amended November 2, 2015 in Chicago, IL; amended October 16, 2020)